

**Proposed Birmingham School Admission Criteria September 2027/2028**

<b>School name</b>	<b>Waverley School</b>
<b>School address</b>	311 Yardley Green Road, Birmingham, W Midlands, B9 5QA
<b>Principal</b>	Mrs S. Dosanjh - Primary Mr H. Derry - Secondary
<b>Tel no:</b>	0121 566 6600
<b>Admission Number</b>	90 Reception  210* Year 7  100 in Year 12  *Waverley School has 120 places available to external applicants and 90 places available internally (those children currently on roll in Year 6 in 2026) for Year 7 in September 2027.

<b>Statement</b>	Waverley School is an all through school for pupils aged 4-19, with a resource base for pupils with cognition and learning difficulties. Our school community benefits greatly from our landmark award winning buildings that provide everyone with state of the art facilities for learning, teaching and training. Waverley School makes its inclusive vision a reality. We have a strong, well-qualified and committed team of staff. We have high expectations of behaviour, attendance, uniform, achievement and attainment. We believe in every child being given the opportunity to achieve his or her potential and even go beyond.
<b>Oversubscription Criteria (Reception Class to Year 11)</b>	<b>For entry to Year 7 in September 2027, the 90 children on roll in Year 6 at Waverley School will automatically transfer to Year 7 and therefore are not required to submit the school as a preference.</b> However, parents and carers of these children will be free to submit applications for Year 7 places at other schools.  If the school receives more applications than places available, the following oversubscription process and criteria will be applied in the following order:

	1. Looked after children or children who were previously looked after (including previously looked after children from outside of England).
	2. Children with a brother or a sister already at the school who will still be in attendance in September 2027.
	3. Children of staff directly employed by Waverley Education Foundation Trust
	4. Children who live nearest the school.
	Within each of these categories, priority is given to those who live nearest the school, calculated on the basis of a straight-line measurement between the home and the school.
<b>Children with an Education Health and Care Plan (EHCP)</b>	Any child with an Education Health and Care Plan (EHCP) is required to be admitted to the mainstream school that is named in the plan. This gives such children overall priority for admission to the named school. This will reduce the number of places available to applicants. This is not an oversubscription criterion.
<b>Looked after or previously looked after children</b>	<p>A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangement order, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of previously looked after children, admission authorities may request a copy of the adoption order, child arrangement order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.</p> <p>Children adopted from state care outside of England. Children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted will be given equal first priority in admission arrangements, alongside looked after children (LAC) and children who were previously looked after by English local authorities (PLAC). These children are referred to as internationally adopted previously looked after children – "IAPLAC".</p> <p>Evidence will be required from the carer confirming that their child meets the above criteria.</p>

	in accordance with the DfE's non-statutory guidance on the admission of IAPLAC.
<b>Sibling</b>	<p>Siblings (brothers or sisters) are considered to be those children who live at the same address and either:</p> <ul style="list-style-type: none"> <li>i. have one or both natural parents in common;</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>ii. are related by a parent's marriage;</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>iii. are adopted or fostered by a common parent.</li> </ul> <p>Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings.</p> <p>Children not adopted or fostered or related by a parent's marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.</p>
<b>Children of Staff</b>	<ul style="list-style-type: none"> <li>a. Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made; and/or</li> <li>b. The member of staff is recruited to fill a vacant post at the school for which there is a demonstrable skill shortage</li> </ul>
<b>Distance</b>	Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the centre of the school. The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address and the address of the school.
<b>Shared Responsibility</b>	Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used.
<b>Final Qualifier</b>	<p>In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.</p> <p>For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of</p>

	<p>flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the Published Admission Number for the child's year group to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place.</p> <p>In the event of this occurring with twins or other multiple birth applicants, academies will be asked to admit over their Published Admission Number to accommodate the pupils.</p>
<b>Waiting Lists</b>	<p>Where in any year Waverley School receives more applications for places than there are places available, a waiting list will operate until 31st December of the same year. The waiting list will be maintained by the school and it will be open to any parent to ask for their child's name to be placed on the waiting list, following an unsuccessful application. Position on the waiting list and allocation of places will be determined solely in accordance with the oversubscription criteria outlined above and not the length of time an individual has been on the list. Each time a place becomes available, the pupils on the waiting list will be prioritised in line with the oversubscription criteria and the name at the top of the list will be automatically contacted with an offer of a place.</p>
<b>Appeals</b>	<p>Appeals are administered by the Local Authority for this school. Parents who wish to appeal against the decision to refuse their child admission should visit <a href="http://www.birmingham.gov.uk/schooladmissions">www.birmingham.gov.uk/schooladmissions</a></p> <p><b>Appeals are considered by an independent panel.</b></p>
<b>In Year Applications</b>	<p>Applications made outside the normal admissions round (In-Year Admissions) should be made directly to the school using the <a href="#">In-Year Application Form</a>.</p> <p>Parents/carers can apply for a place for their child at any time and to any school. On receipt of an in-year application, the school will notify the local authority within two days of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.</p> <p>Upon receipt of an in-year application, the school, will aim to notify the parents of the outcome of their application in writing within 10 school days, but they must be notified in writing within 15 school days. Where an application is refused, the school will also set out the reason for refusal and information about the right to appeal.</p> <p>Where an applicant is offered a place following an in-year application, and the offer is accepted, arrangements will be</p>

	<p>made for the child to start as soon as possible, particularly where the child is out of education.</p>
<p><b>Deferred entry</b></p>	<p>Once a child has been offered a place for Reception Class, parents may defer their child's admission to the Reception Class until later in the school year, but not beyond the beginning of the first academic term after the child's fifth birthday (the time when the child reaches compulsory school age) and not beyond the beginning of the final term of the school year of which the offer was made.</p> <p>Alternatively, a parent has the right for their child to be admitted on a part-time basis during Reception Class but not beyond the point when they reach compulsory school age. In both cases above a school place is held for the child until they take it up.</p> <p><b>Parents must contact the school once the child has been offered a Reception Class place to arrange the above with the school's Principal.</b></p>
<p><b>Admission of children outside their normal year group</b></p>	<p>Parents have the right to request, but not insist, that their child be considered for admission to a class outside of their normal age group. This could be the case, for example, if a child is gifted and talented, has experienced problems such as ill health, or that the child is summer born, i.e. a child born between 1st April and 31st August.</p> <p>Parents who wish for their child to be considered for admission to a class outside of their normal age group must make an application for the normal age group in the first instance. Parents must then submit a formal request to the Waverley Education Foundation Trust for the child to be considered for a different age group class instead. This request should be in the form of a written letter of application outlining the reasons why they wish for their child to be considered to be admitted into a class outside of their normal age group and enclosing any supportive evidence and documentation that they wish to be taken into account as part of that request.</p> <p>The Waverley Education Foundation Trust will consider requests submitted for a child to be admitted into a class outside of their normal age group and advise parents of the outcome of that request before national offer day, having taken into account the information provided by the parents, the child's best interests and the views of the Principal.</p> <p>If the request is refused, the original application for the normal age group class will progress through the Local Authority co-ordinated admissions scheme, be considered by the Waverley Education Foundation Trust and the parents advised of the outcome.</p> <p>If the request is agreed and the year group for which the parents have requested a place is a current year group in the</p>

	<p>school, then the application will be considered by the Waverley Education Foundation Trust and the parents advised of the outcome.</p> <p>If the request is agreed and the year group for which the parents have requested a place is for a future year group, i.e. Year 7 in September 2028, then the original application is withdrawn, and the parents must submit a fresh application for Year 7 for 2028 when applications open in the autumn term of 2027. Please note that parents only have the right to re-apply for a place. Where the Waverley Education Foundation Trust agrees to consider an application for Year 7 the following year, that application is considered alongside all other applications received and parents will be advised of the outcome of that application on national offer day. No place is reserved or held for the child in advance.</p> <p><b>If parents are considering submitting an application for their child to be admitted into a class outside of their normal age group, it is strongly recommended that they read the DFE guidance to be found at:</b>  <a href="https://www.gov.uk/government/publications/summer-born-children-school-admission">https://www.gov.uk/government/publications/summer-born-children-school-admission</a></p>
<b>Sixth Form Capacity</b>	The Sixth Form has capacity to admit 100 students per year group.
<b>Apply for Sixth Form</b>	<p>Applications are to be submitted via our website by 31 August 2026 here: <a href="#">Waverley School Sixth Form - Apply online</a></p> <p>Late applications may be considered after this date.</p>
<b>Academic Entrance Requirements</b>	Applicants will be considered on an individual basis in accordance with the academic requirements published on our website here: <a href="#">Waverley School - Entry criteria</a>
<b>Sixth Form Oversubscription Criteria</b>	<ol style="list-style-type: none"> <li>1. Looked after children or children who were previously looked after (including previously looked after children from outside of England).</li> </ol>
	<ol style="list-style-type: none"> <li>2. Children with a brother or a sister already at the school who will still be in attendance in September 2027.</li> </ol>
	<ol style="list-style-type: none"> <li>3. Children of staff directly employed by Waverley Education Foundation Trust</li> </ol>
	<ol style="list-style-type: none"> <li>4. Children who live nearest the school.</li> </ol>
	Within each of these categories, priority is given to those who live nearest the school, calculated on the basis of a straight-line measurement between home and school.

<p><b>Sixth Form Appeals</b></p>	<p>Appeals are administered by the Local Authority for this school. Parents who wish to appeal against the decision to refuse their child admission should visit <a href="http://www.birmingham.gov.uk/schooladmissions">www.birmingham.gov.uk/schooladmissions</a></p> <p><b>Appeals are considered by an independent panel.</b></p>
<p><b>Fair Access Protocol</b></p>	<p>Waverley Education Foundation Trust of Waverley School is committed to taking its fair share of children who are vulnerable and/or hard to place, as set out in locally agreed protocols. Accordingly, outside the normal admission round the Waverley Education Foundation Trust is able to give priority to a child where admission is requested under any locally agreed protocol. The Waverley Education Foundation Trust has this power, even when admitting the child would mean exceeding the published admission number.</p>

**\*No Supplementary Information Form is used by Waverley School**