

Waverley School
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1 October 2026

Dear Parents and Guardians,

I am happy to introduce myself as the **Director of Student Achievement (DoSA) for Year 7** at Waverley School.

As DoSA I will work with Year 7 to help students in their first year at secondary school. My main focuses will be **supporting the transition** to secondary school and **driving progress**. I will be working with members of staff and parents to ensure that all students reach their full potential.

I will be particularly focused on these key aspects of students' school experience:

Manners and etiquette – Waverley School is having a big push for good manners and etiquette in school; embodying the humanity and respect part of our HEAR values will remain one of the biggest factors in preparing students for the world beyond school.

Attendance – Ensuring students are present, punctual and making the most of all learning opportunities. Strong attendance is a key factor in students' school experience and academic achievement.

Academic progress – Identifying areas where students need support and working with departments to ensure that students are set up to succeed.

Year 7 is an important year as it is students' first year in secondary school. I look forward to working with students and with parents to ensure that all achieve their full potential.

If you have any questions or concerns about your child's progress, achievement or similar issues, please do not hesitate to contact me via: DOSA7@waverley.bham.sch.uk.

A friendly reminder that for pastoral support, behaviour, wellbeing or day-to-day concerns, the main point of contact is the Head of Year 7 Ms Bailey: HOYMsBailey@waverley.bham.sch.uk

Yours sincerely,

Mr. J Lamond

Director of Student Achievement – Year 7