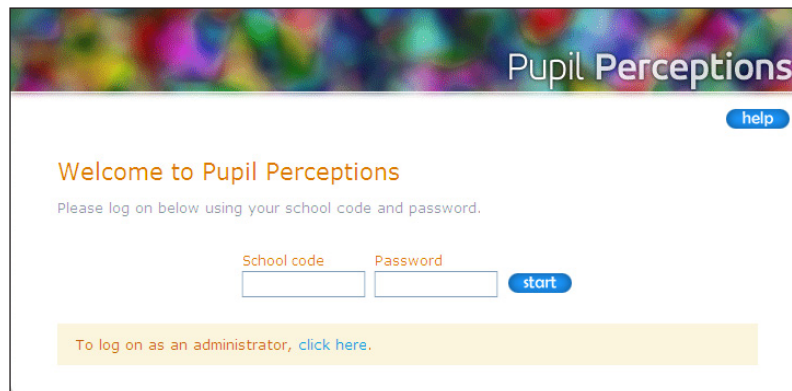


Instructions for pupils

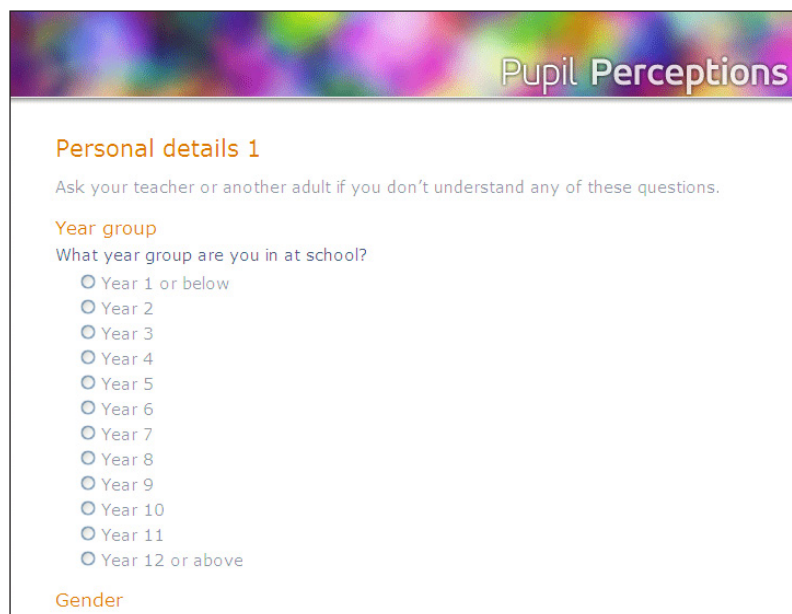
Go to the *Pupil Perceptions* Web site at:
<http://pupilperceptions.pearson.co.uk/>

You will see the Welcome screen.



The screenshot shows the 'Welcome to Pupil Perceptions' page. At the top right, there is a 'help' button. The main heading is 'Welcome to Pupil Perceptions' in orange. Below it, a message says 'Please log on below using your school code and password.' There are two input fields: 'School code' and 'Password', followed by a blue 'start' button. At the bottom, a yellow box contains the text 'To log on as an administrator, click here.'

Put the school code and password you have been given into the boxes on this screen. Then click on 'start'. You will see the screen shown below.



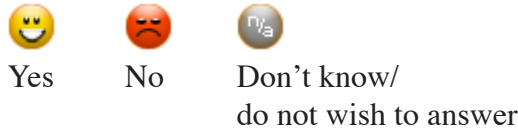
The screenshot shows the 'Personal details 1' page. At the top right, there is a 'Pupil Perceptions' logo. The heading is 'Personal details 1' in orange. Below it, a message says 'Ask your teacher or another adult if you don't understand any of these questions.' The first question is 'Year group' with the prompt 'What year group are you in at school?'. There are radio button options for 'Year 1 or below', 'Year 2', 'Year 3', 'Year 4', 'Year 5', 'Year 6', 'Year 7', 'Year 8', 'Year 9', 'Year 10', 'Year 11', and 'Year 12 or above'. Below the radio buttons, the word 'Gender' is visible in orange.

For each of the questions on this page, click on the correct answer. **When answering the first question, please make sure that you pick your year group and not your age.**

When you have answered all the questions on this page, click on 'next' at the bottom of the page to see the next page. Answer the questions on this page and then click on 'next'.

The next screen gives you some information on how to answer the rest of the questions. The information tells you:

Each question has these faces next to it:



Click on the face that shows what you think about each question.

Hold your mouse pointer over the  next to a question to see an explanation of it.

The faces for a question will go grey when you click on one. Place your mouse pointer over the grey faces to see your answer. Click on a different face if you want to change your mind.

When you have read the information on this page, click on 'next'. Answer the questions on the rest of the pages as described above.

At the end of the questionnaire, you can look at all your answers and make changes if you want.

Thank you

If you want to check or change one of your answers, click on an area name below (shown in blue). Click on 'update' on the page you are taken to to save your changes and to return to this page.

When you are happy with your answers, click on 'finish' in the bottom right-hand corner of this page.
Once you have done this, you will no longer be able to change any answers.

- ▶ Personal details 1
- ▶ Personal details 2
- ▶ Being healthy
- ▶ Staying safe 1
- ▶ Staying safe 2
- ▶ Enjoying and achieving
- ▶ Making a positive contribution
- ▶ Achieving economic well-being
- ▶ Feedback

[finish](#)

When you are happy with your answers, click on the 'finish' button.