

Birmingham School Admission Criteria September 2025

School name	Waverley School		
School address	311 Yardley Green Road, Birmingham, W Midlands, B9 5QA		
Principal	Mrs S. Dosanjh - Primary Mr H. Derry - Secondary	Tel no:	0121 566 6600
Admission Number	90 Reception 210 Year 7		

Statement	<p>Waverley is an all through school for pupils aged 4-19, with a resource base for pupils with cognition and learning difficulties. Our school community benefits greatly from our landmark award winning buildings that provide everyone with state of the art facilities for learning, teaching and training. Waverley School makes its inclusive vision a reality. We have high expectations of behaviour, attendance, uniform, achievement and attainment. We believe in every child being given the opportunity to achieve his or her potential and even go beyond. We have a strong, well-qualified and committed team of staff who aim to do this.</p>
Admission Criteria	<p>For entry to Year 7 in September 2025, children on roll in Year 6 at Waverley School will automatically transfer to Year 7, although parents and carers will be free to submit applications for Year 7 places at other schools.</p> <p>If the school receives more applications than places available, the following oversubscription process and criteria will be applied in the following order:</p>
	<p>1. Looked after children or children who were previously looked after (including previously looked after children from outside of England).</p>
	<p>2. Children with a brother or a sister already at the school who will still be in attendance in September 2025.</p>
	<p>3. Children of staff directly employed by Waverley Education Foundation Trust</p>
	<p>4. If after the application of the above over-subscription criteria, with the exception of criteria 3 above, there are still places available; applicants will be prioritised</p>

	by those whose home address is closest to the school site.
Children with an Education Health and Care Plan (EHCP)	<p>Any child with an Education Health and Care Plan (EHCP) is required to be admitted to the mainstream school that is named in the plan. This gives such children overall priority for admission to the named school. This is not an oversubscription criterion.</p> <p>All admissions for children with an EHCP must be made via SENARtransfers@Birmingham.gov.uk</p>
Looked after or previously looked after children	<p>A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangement order, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of previously looked after children, admission authorities may request a copy of the adoption order, child arrangement order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.</p> <p>Children adopted from state care outside of England. Children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted will be given equal first priority in admission arrangements, alongside looked after children (LAC) and children who were previously looked after by English local authorities (PLAC). These children are referred to as internationally adopted previously looked after children – "IAPLAC".</p> <p>Evidence will be required from the carer confirming that their child meets the above criteria.</p> <p>in accordance with the DfE's non-statutory guidance on the admission of IAPLAC.</p>
Sibling	<p>Siblings (brothers or sisters) are considered to be those children who live at the same address and either:</p> <ul style="list-style-type: none"> i. have one or both natural parents in common; <p>or</p> <ul style="list-style-type: none"> ii. are related by a parent's marriage; <p>or</p> <ul style="list-style-type: none"> iii. are adopted or fostered by a common parent.

	<p>Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings.</p> <p>Children not adopted or fostered or related by a parent's marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.</p>
Children of Staff	<p>a. Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made; and/or</p> <p>b. The member of staff is recruited to fill a vacant post at the school for which there is a demonstrable skill shortage</p>
Distance	<p>Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the school front gates. The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address and the address of the school.</p>
Shared Responsibility	<p>Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used.</p>
Final Qualifier	<p>In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.</p> <p>For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the Published Admission Number for the child's year group to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place.</p> <p>In the event of this occurring with twins or other multiple birth applicants, academies will be asked to admit over their Published Admission Number to accommodate the pupils.</p>

Waiting Lists	<p>Where in any year Waverley School receives more applications for places than there are places available, a waiting list will operate until 31st December of the same year. The waiting list will be maintained by the school and it will be open to any parent to ask for their child's name to be placed on the waiting list, following an unsuccessful application. Position on the waiting list and allocation of places will be determined solely in accordance with the oversubscription criteria outlined above and not the length of time an individual has been on the list. Each time a place becomes available, the pupils on the waiting list will be prioritised in line with the oversubscription criteria and the name at the top of the list will be automatically contacted with an offer of a place.</p>
Appeals	<p>Appeals are administered by the Local Authority for this school. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on 0121 303 1888 to request an appeal form. Appeals will be heard by an independent panel.</p>
In Year Applications	<p>Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school. On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.</p>